Carson Scholars Fund
215 Washington Ave., Suite 250 * Towson, MD 21204
Phone: (410)828-1005 * Fax: (410)828-1007 * www.carsonscholars.org

Donor Privacy Policy

Established 3/17/2017

Awareness

The Carson Scholars Fund established the donor privacy policy to inform donors of the purpose for collecting and maintaining donor information. We also want to give donors the opportunity to request removal from any contact or solicitation lists.

Information Collected

The following information is collected and maintained in the Carson Scholars Fund's secure donor database only when voluntarily provided by donors through contributions given or communications with the Carson Scholars Fund.

- Contact information: Name, address, phone number, and email address
- Payment information and giving history: CSF is a PCI compliant organization
- Information concerning how the donor heard about the Carson Scholars Fund
- Information provided by the donor in the form of comments, questions, and suggestions

How Information is used

Donor information is kept on file and on our secure donor database for IRS purposes. It is also used to process donations, analyze giving patterns for budget purposes, understand donors' interests related to our mission, and to update donors of upcoming CSF events and opportunities.

Donor Information for CSF Purposes Only

Carson Scholars Fund does not sell, trade, or share donors' private information with other organizations. Donor information is kept on our secure donor database and is limited to internal purposes for the advancement of the Carson Scholars Fund's mission. Donor information is only shared with staff and board members on a confidential and need to know basis.

Removal from CSF Mailing Lists

A donor may submit a request to "opt out" of Carson Scholars Fund's communications by emailing or writing a letter to CSF headquarters. The Carson Scholars Fund will then take the necessary steps that will allow the donors information to be stored on our secure donor database but not used for contact and solicitation purposes.

Contacting Us

If you have any questions, comments, or concerns regarding our Donor Privacy Policy, please contact us by email, kcoleman@carsonscholars.org or by phone, (410) 828-1005.